BVZS POSTER PRESENTATION GUIDELINES
(Last updated: 2018)

Size
Recommended size for conference posters is A0 (841 x 1189 mm).

Format
The standard format of a conference poster is
- Title, authors and affiliation
- Summary
- Introduction
- Materials and methods
- Results
- Conclusion
- Contact details

Font
The text should be legible from a distance of about 1.5 to 2m. Fonts that are easy to read
from this distance are Arial and Times New Roman. It is not recommended to use more than
2 font types in a single poster. It is recommended that titles and headings appear larger
than the other text.

Background
Choose background and foreground colour combinations that have high contrast and
complement each other - black or dark blue on white or very light grey is good.

Figures
The following types of figures can be used for clarity and summarisation of results:
- Graphs
- Diagrams
- Drawings
- Photos
All figures should be labelled. Annotations should be large enough to be read easily from a
distance.

Presentation of the poster
An abstract of your poster will be printed in the conference proceedings and should be
submitted prior to the abstract deadline. Your task as the presenter of the poster is to
answer questions and provide further details. One coffee or tea break will be scheduled as a
poster viewing break. Please be near your poster during this break so that delegates have
the opportunity to enquire after your research.

Placement of the poster
Please ask a member of the Conference Team where the allocated poster area is. You are
personally responsible for your poster throughout the conference. Please bring blue tack
and safety pins to the conference so that you can put up your poster. We aim to have
poster boards available to put your poster onto.