

BVZS POSTER PRESENTATION GUIDELINES

(Last updated: 2018)

Size

Recommended size for conference posters is A0 (841 x 1189 mm).

Format

The standard format of a conference poster is

- Title, authors and affiliation
- Summary
- Introduction
- Materials and methods
- Results
- Conclusion
- Contact details

Font

The text should be legible from a distance of about 1.5 to 2m. Fonts that are easy to read from this distance are Arial and Times New Roman. It is not recommended to use more than 2 font types in a single poster. It is recommended that titles and headings appear larger than the other text.

Background

Choose background and foreground colour combinations that have high contrast and complement each other - black or dark blue on white or very light grey is good.

Figures

The following types of figures can be used for clarity and summarisation of results:

- Graphs
- Diagrams
- Drawings
- Photos

All figures should be labelled. Annotations should be large enough to be read easily from a distance.

Presentation of the poster

An abstract of your poster will be printed in the conference proceedings and should be submitted prior to the abstract deadline. Your task as the presenter of the poster is to answer questions and provide further details. One coffee or tea break will be scheduled as a poster viewing break. Please be near your poster during this break so that delegates have the opportunity to enquire after your research.

Placement of the poster

Please ask a member of the Conference Team where the allocated poster area is. You are personally responsible for your poster throughout the conference. Please bring blue tack and safety pins to the conference so that you can put up your poster. We aim to have poster boards available to put your poster onto.